

HotelPoint® 2018

ROOM DROP AUTHORIZATION

PLEASE COMPLETE THIS FORM AND RETURN PRIOR TO MARCH 30, 2018

If there is something you feel the Hotel Executives would benefit from receiving from your Company that can't be distributed in your boardroom/One-on-One sessions, consider doing a room drop of the item. We have received feedback from Chain Executives that less is more and that the items should be business focused.

A resort staff person will deliver the items of your choice to:

- A selected group of Chain Executives.
- All of the Chain Executives.
- Everyone in attendance.

ROOM DROP DATE/TIME: * _____

ITEM(S) TO BE DROPPED: _____

NUMBER OF DELIVERIES: _____

INSTRUCTIONS FOR LEFTOVER PRODUCT: _____

CONTACT NAME: _____

COMPANY NAME: _____

EMAIL ADDRESS: _____

PHONE NUMBER: _____ CELL PHONE: _____

ADDRESS _____

CITY / STATE / ZIP CODE _____

ONSITE CONTACT NAME (if different than above) _____

ONSITE CONTACT CELL PHONE _____

**Pricing: \$3.00 per room under the door; or \$4.00 per room inside the room.
\$1.00 per each additional item**

Payment Method:

ROOM CHARGE _____ CREDIT CARD _____ CREDIT CARD TYPE _____

CREDIT CARD NUMBER _____

NAME ON CREDIT CARD _____

BILLING ADDRESS _____

EMAIL THIS PAGE TO casey.mcanaugh@marriott.com

Questions? Call Casey McNaugh at (480) 293-3996

Miscellaneous Notes: Room drop pricing to be confirmed with Bell Captain prior to delivery. Room drop product from independent sources to be charged individually. List of names for room drops requested to be in Excel format. Payment options are by hotel account or credit card: please establish method of payment prior to room drop date.

*HotelPoint reserves the right to limit the number of Room Drops delivered on a given day/over the course of the Event. Should your Room Drop not be able to be delivered as requested for these reasons; you will be contacted by a representative of HotelPoint.